

## Schedule of Licence Conditions

Conditions consistent with the operating schedule	Agreed	Proposed by
<p>1. No more than 4999 customers and staff will be permitted on the premises at any one time.</p> <p>2. The premises licence holder shall ensure a suitable method of calculating the number of people present during licensable activities is in place.</p> <p>3. The premises licence holder must ensure that:</p> <ul style="list-style-type: none"> <li>i. CCTV cameras are located within the premises to cover all public areas including all entrances and exits</li> <li>ii. The system records clear images permitting the identification of individuals.</li> <li>iii. The CCTV system is able to capture a minimum of 24 frames per second and all recorded footage must be securely retained for a minimum of 28 days.</li> <li>iv. The CCTV system operates at all times while the premises are open for licensable activities [or specify timings].</li> <li>v. All equipment must have a constant and accurate time and date generation.</li> <li>vi. The CCTV system is fitted with security functions to prevent recordings being tampered with, i.e. password protected.</li> <li>vii. There are members of trained staff at the premises during operating hours able to provide viewable copies on request to police or authorised local authority officers as soon as is reasonably practicable in accordance with the Data Protection Act 1998 (or any replacement legislation).</li> </ul> <p>4. An incident log (which may be electronically recorded) shall be kept at the premises for at least six months, and made available on request to the police or an authorised officer of the licensing authority, which will record the following incidents including pertinent details (delete as appropriate):</p> <ul style="list-style-type: none"> <li>i. All alleged crimes reported to the venue or by the venue to the police</li> <li>ii. All ejections of patrons</li> <li>iii. Any complaints received</li> <li>iv. Any incidents of disorder</li> <li>v. Seizures of drugs, offensive weapons, fraudulent</li> </ul>	N/A	Applicant

## Schedule of Licence Conditions

<p>ID or other items</p> <ul style="list-style-type: none"> <li>vi. Any faults in the CCTV system, searching equipment or scanning equipment</li> <li>vii. Any refusal of the sale of alcohol</li> <li>viii. Any faults in the CCTV system, searching equipment or scanning equipment</li> <li>ix. Any visit by a responsible authority or emergency service</li> <li>x. The times on duty, names and the licence numbers of all licensed door supervisors employed by the premises.</li> </ul> <p>5. All staff authorised to sell alcohol shall be trained in:</p> <ul style="list-style-type: none"> <li>i. Relevant age restrictions in respect of products</li> <li>ii. Prevent underage sales</li> <li>iii. Prevent proxy sales</li> <li>iv. Maintain the refusals log</li> <li>v. Enter sales correctly on the tills so the prompts show as appropriate</li> <li>vi. Recognising signs of drunkenness and vulnerability</li> <li>vii. How overservice of alcohol impacts on the four objectives of the Licensing Act 2003</li> <li>viii. How to refuse service</li> <li>ix. The premises' duty of care policy, understanding and dealing with situations involving vulnerable people, and incidents of harassment</li> </ul> <p>6. A Personal licence Holder must be present at the premises to supervise all sales of alcohol.</p> <p>7. Drinks must only be served in polycarbonate/plastic containers upon reasonable notice by Greater Manchester Police.</p> <p>8. The premises shall display prominent signage indicating at any point of sale, at the entrance to the premises, and in all areas where alcohol is located that the Challenge 25 scheme is in operation.</p> <p>9. A refusals record must be kept at the premises which details all refusals to sell alcohol. This record must include the date and time of the incident, a description of the customer, the name of the staff member who refused the sale, and the reason the sale was refused. All entries must be made within 24 hours of the refusal. The record must be made available for inspection and copying within specify days / hours or a reasonable time of a request by an</p>		
--	--	--

## Schedule of Licence Conditions

<p>officer of a Responsible Authority.</p> <p>10. The premises shall notify Manchester City Council in writing at least 28 days prior to use of the license for an event with more than 2000 persons in attendance at any one time.</p> <p>11. The licence will only be in effect for the area at times when any licensable activity is taking place in the park.</p> <p>The prevention of crime and disorder</p> <p>12. Door supervisors shall be employed by the premises based upon a risk assessment carried out in relation to the following factors:</p> <ul style="list-style-type: none"><li>i. Size of the venue</li><li>ii. Expected attendance</li><li>iii. Type of event taking place</li><li>iv. Location of the premises</li><li>v. Time of year</li><li>vi. Special occasion (New Year, Halloween, Local events etc.)</li><li>vii. Premises License</li></ul> <p>13. All door supervisors, and other persons engaged at the premises for the purpose of supervising or controlling queues or customers, must wear high visibility jackets or vests or armbands.</p> <p>14. Door supervisors must be provided with radios to enable them to contact each other and the duty manager at the premises.</p> <p>15. Where SIA registered door supervisors are used at the premises, a record must be kept of their SIA registration number and the dates and times when they are on duty.</p> <p>Public safety</p> <p>16. At all times that the premises are open to the public for licensable activities, all staff on-duty at the premises and all on-duty managers must have completed ACT: Awareness training. In addition, a minimum of 1 on-duty manager must also have completed the ACT: Operational or ACT: Strategic training.</p> <p>17. The Designated Premises Supervisor must complete the ACT: Awareness training and ACT: Operational or ACT: Strategic training course within 28 days of the grant or variation of the licence. Should the Designated Premises Supervisor named on the licence change, the new Designated Premises Supervisor must complete those courses within 28 days of being named on the licence.</p> <p>18. Within 28 days of the grant or variation of the licence, a documented security vulnerability assessment, which must incorporate counter terrorism measures, must be undertaken for the premises to include all areas in which licensable activities takes</p>		
---	--	--

## Schedule of Licence Conditions

<p>place and which the public will have access and/or transit through. The assessment shall be routinely reviewed and must be reviewed following the elevation of the change of the national threat level. All reviews shall be documented.</p> <p>19. The designated queuing area shall be enclosed within appropriate barriers and ensure that a minimum width of 1.8m (or specify if greater) is maintained on the footway to allow safe passage by pedestrians.</p> <p>20. Any special effects or mechanical installations shall be arranged and stored so as to minimise any risk to the safety of those using the premises. The following special effects will only be used if 10 days' prior notice is given to the licensing authority where consent has not previously been given:</p> <ul style="list-style-type: none"><li>i. Dry ice and cryogenic fog</li><li>ii. Smoke machines and fog generators</li><li>iii. Pyrotechnics, including fireworks</li><li>iv. Firearms (e.g. Blank firing pistols)</li><li>v. Lasers</li><li>vi. Explosives and highly flammable substances</li><li>vii. Real flame</li><li>viii. Strobe lighting.</li></ul> <p>21. The premises licence holder shall ensure that at all times when the public is present there is at least one competent person able to administer first aid, that an adequate and appropriate supply of first aid equipment and materials is available on the premises, and that adequate records are maintained in relation to the supply of any first aid treatment.</p> <p>22. The premises shall have a minimum 20m rescue throwline available on the premises for emergency use. All on-duty staff (including security) shall be knowledgeable of its location and the manufacturer's instructions for use.</p> <p>23. A suitable fire risk assessment will be in place at all times licence is in operation.</p> <p>The prevention of public nuisance</p> <p>24. Any event featuring amplified music will prepare a noise management plan available for inspection.</p> <p>25. The protection of children from harm</p> <p>26. The premises shall display prominent signage indicating in all areas where alcohol is located that it is an offence to buy or attempt to buy alcohol for a person who is under 18 and for a person under the age of 18 to buy or attempt to buy alcohol.</p> <p>27. The Challenge 25 scheme must be operated to ensure that any</p>		
--	--	--

## Schedule of Licence Conditions

<p>person who appears to be under the age of 25 shall provide documented proof that he/she is over 18 years of age. Proof of age shall only comprise a passport, photo card driving licence, an EU/EEA national ID card or similar document, an HM Forces warrant card, a card bearing the PASS hologram, or any electronic or biometric age verification technology approved by the licensing authority.</p> <p>28. The premises shall display prominent signage indicating at any point of sale that the Challenge 25 scheme is in operation.</p>		
Conditions proposed by objectors	Agreed	Proposed by
<p><b>General – all 4 Licensing Objectives</b></p> <p>The applicant has proposed 11 conditions under this section of the application. LOOH propose for the following conditions to be removed.</p> <p>Condition 3 – CCTV</p> <p>Condition 4 – Incident Log</p> <p>Condition 5 – Training</p> <p>Condition 9 – Refusals log</p> <p>LOOH propose for the conditions specified above to be replaced with the reworded conditions below:</p> <p><b>Condition 3 reworded as follows:</b></p> <p>The premises shall install and maintain a digital colour CCTV system. All public areas of the licensed premises, including all public entry and exit points. CCTV shall continually record whilst the premises are open to the public and the recording shall be kept available and unedited for a minimum of 28 days with the date and time stamping.</p> <p>A staff member who is conversant with the operation of the CCTV system shall be present on the premises when they are open to the public and must be able to produce / download / burn CCTV images upon request by a police officer or an authorised officer of the licensing authority. Any footage must be in a format so it can be played back on a standard personal computer or standard DVD player. Where the recording is on a removable medium (i.e. compact disc, flash card etc.), a secure storage system to store those recording mediums shall be provided.</p> <p><b>Condition 4 reworded as follows:</b></p> <p>An incident log (which may be electronically recorded) shall be kept at the premises for at least six months and made available on request to the Police or an authorised officer of the licensing authority. This incident log will record the following incidents including pertinent details</p>	No	Licensing and Out of Hours

## Schedule of Licence Conditions

of:

- all crimes reported to the venue, or by the venue to the Police
- all ejections of patrons
- any incidents of disorder
- any faults in the CCTV system, searching equipment or scanning equipment
- any seizures of drugs, offensive weapons, fraudulent ID or other items
- any visit by a relevant authority or emergency service

**Condition 5 reworded as follows:**

Staff shall be provided with comprehensive training in preventing drunkenness; understanding and dealing with situations involving vulnerable people; emergency procedures; complying with the licence conditions; and obligations and offences under the Licensing Act that apply to the sale of alcohol.

Staff training will include the Challenge 25 policy and its operation. Staff will also be trained to take such action as is necessary to prevent the sale of alcohol to persons over the age of 18 where those customers are engaged in the distribution of alcohol to persons under the age of 18.

All training will be given to a new member of staff before they commence paid employment.

Documented records of training completed shall be kept for each member of staff. Training shall be regularly refreshed and at no greater than 6 monthly intervals. Training records shall be made available for inspection upon request by a police officer or an authorised officer of Manchester City Council

**Condition 9 reworded as follows:**

A refusals log shall be kept at the premises in either electronic or paper format, to record all refusals of alcohol. The log shall record the date and time of the refusal; the reason for the refusal, a short description of the refused customer and the name of the member of staff who refused the sale. The log will be available on request by the police or an authorised officer of Manchester City Council. The log will be checked regularly by the designated premise supervisor to ensure it is being used by staff and each check shall be recorded in the log.

Furthermore, LOOH propose the following conditions to be added to premises licence:

Customers will not be permitted to remove from the premises any drinks supplied by the premises (alcoholic or otherwise) in open containers, save for consumption in any delineated external area as

## Schedule of Licence Conditions

<p>shown on the plan attached to the licence.</p> <p>All sales of alcohol for consumption off the premises shall not be removed from premises unless in sealed containers only.</p> <p>Noise from amplified music shall not be such as to cause a noise nuisance to occupants of nearby premises</p> <p>LOOH believe these conditions are proportionate and necessary to uphold the four licensing objectives.</p>		
--	--	--